June 8th, 2016（按实际日期填写）  
5 k3 V4 `8 u! R: o; w/ n1 `' Y! ~  
8 d+ y+ m\* N- X( \_( B& hTo Whom It May Concern,   
% @0 f- w# U' W2 x1 n  
9 R8 K) n1 c5 BThis is to certify that 姓名 , male/female, (born on Jan 1st, 1994 (出生月日年), who was enrolled in Beijing City University in Sep, 2011 (专科入学年月) as a three (专科学制时间) -year college student (student number:专科学号), majoring in Accounting (专业) and has graduated in Jul, 2014 (专科毕业年月) . The student was enrolled in Beijing City University in Sep，2014 （本科入学年月） as a two（本科学制时间） -year top-up student (student number: 本科学号 ), is majoring in Finance（本科专业）. At present, the student is in the first/second year.  
1 r% W5 x: i# |+ y& F6 k7 Q4 q; d8 t  
- X" A9 A# N5 g$ ~' p4 x; ^8 M9 mThis letter will be the only proof of the truth of the student’s status.

Beijing City University